



WAMITAB

Property, Caretaking,
Facilities and
Environmental Services

Waste Management Industry Training and Advisory Board

WAMITAB Level 3 Certificate in Facilities Management

Who is it for?

This qualification covers a large range of activities and is suitable for roles in the public and private sector, within facilities management occupations. It is suitable for employees working at team leader/supervisor level. It also forms the knowledge component of the Facilities Management Apprenticeship.

Can anyone do it?

There are no entry requirements for this qualification, though candidates will need to be employed in a suitable position, as it is assessed 'on-the-job'.

What does it cover and how will I learn?

Facilities Management covers activities in relation to waste, recycling, cleansing and other areas which relate to buildings and services. As such, facilities management skills will be required throughout Local Authorities, large private companies and contractors to ensure the sustainable maintenance of operating facilities. The waste sector will also require the skills to facilitate sustainable maintenance functions for the premises it operates on and within. The learning programme will vary depending on which WAMITAB Approved Centre you are enrolled with.

How will I be tested?

Assessment may vary depending on which WAMITAB Approved Centre you are enrolled with, but could include assignments, 'on-the-job' assessment, business cases, or exams. Please contact WAMITAB for further information.

What next?

This qualification could be followed by the Level 4 Certificate in Facilities Management.



WAMITAB has a national network of Approved Centres which are available to support you as you progress in employment and education.

Visit the WAMITAB website:
www.wamitab.org.uk

or

call us on 01604 231950 for more information.



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Qualification Structure

Candidates must complete 11 credits from the Mandatory Units Group and 11 credits from the Optional Units Group to achieve the qualification.

Mandatory Units

Title	Level	Credits	WAMITAB Unit Code
Managing Health and Safety at Work	3	3	ILM1
Understanding Facilities Management Within the Context of an Organisation	3	4	ILM2
Managing and Developing Relationships in the Workplace	3	2	ILM3
Delivering Service in the Workplace	3	2	ILM4

Optional Group 1

Title	Level	Credits	WAMITAB Unit Code
Solving Problems and Making Decisions	3	2	ILM5
Understanding Change in the Workplace	3	2	ILM6
Building the Team	3	1	ILM7
Developing Yourself and Others	3	2	ILM8
Recruiting, Selecting and Inducting New Staff in the Workplace	3	3	ILM9
Organising and Delegating	3	1	ILM10
Managing Projects	3	2	ILM11
Managing Performance	3	1	ILM12
Managing the Efficient Use of Materials	3	1	ILM13
Managing the Effective Use of Equipment	3	1	ILM14
Introduction to Managing and Maintaining Property and Assets	3	3	ILM15
Introduction to the Effective Management of Space Within Own Organisation	3	3	ILM16
Understanding Support Services Operations	3	3	ILM17
Managing Sustainability and Environmental Issues	3	3	ILM18
Managing Utility Services and Energy Efficiency in the Workplace	3	2	ILM19
Understanding Procurement and Supplier Management in the Workplace	3	2	ILM20
Managing Contracts and Contractors in the Workplace	3	2	ILM21
Understanding Incident Management and Disaster Recovery in the Workplace	3	2	ILM22
Understanding Security Measures in the Workplace	3	2	ILM23
Introduction to Leadership and Management	3	2	ILM24