

# Malpractice and Maladministration



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# Definitions

The term ' malpractice covers any **deliberate** actions, neglect , default or other practice that compromises , or could comprise:

- The assessment process,
- The integrity of a qualification
- The validity of a certificate
- The reputation and credibility of the awarding organisation

Failure by a centre to deal with an identified issue may in itself constitute malpractice

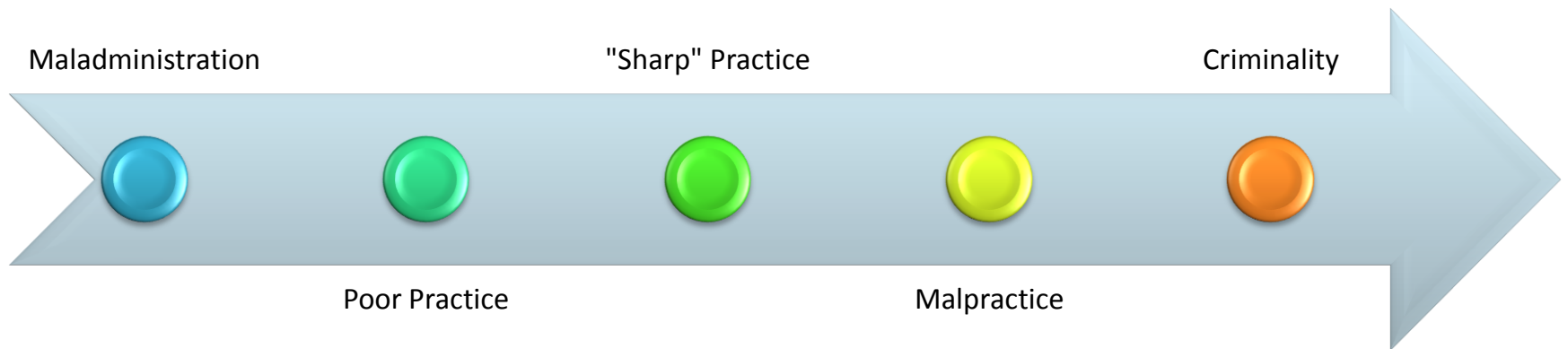


# Maladministration

- Is any activity, neglect, default or other practice that results in the centre or learners not complying with the specified requirements for the delivery of the qualification as set out in WAMITAB's or the Regulatory documents.



# A sliding scale -----



# Scenario

- William Burberry a learner at Smith & Smith Training Ltd.
- Alex from CJM Awarding Organisation



# Group Activity

- For each table nominate a spokesperson
- Answer the questions which are on a sheet on your table.
- Feedback when requested to do so.

Thank you



# Questions

1. What are the responsibilities of centres in relation to malpractice?
2. If you were an assessor or IQA and discovered these issues what would you do?
3. On the sliding scale which you saw earlier – where would you place the practice as described in the script?
4. What are the likely outcomes for the centre, assessment and IQA team and learners?



# Answer to Question 1

- Centres are required to have a policy in place for dealing with malpractice/maladministration.
- There must be a named person, normally the Head of Centre who has responsibility for reporting alleged or actual incidents to WAMITAB.





# Answer to Question 1

- Centres are required to ensure that they take positive steps to prevent or reduce the occurrence of centre staff and learner malpractice.
- The centre must advise centre staff and learners of the Malpractice and Maladministration policy and ensure that they familiarise themselves with the content.



# Answer to Question 2

If appropriate to do so, tell someone senior in the centre

Inform the Awarding organisation

Using the notification of malpractice reporting form



# Answer to Question 3

Malpractice



# Answer to Question 4

- The centre is likely to have further sanctions applied, which may lead to a Level 5 sanction
- CJM would have to inform the Regulator and other AO's
- The learners may have to be transferred to another CJM approved centre



# Answer to Question 4

- The assessors/IQA's may be deregistered with CJM
- There is a possibility that the case could be referred to the police.
- CJM will receive increased monitoring by the Regulator



# Thank you

## Any Questions?

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